

Important Payment Information

5 easy ways to pay your monthly fees!

1) **Automated Clearing House (ACH)** - This is the preferred method of payment. The management office will manage this service. Your monthly payment will be automatically debited from your checking account each month. There is no charge for this form of payment. Please fill out and remit an auto withdrawal form.

2) **Payment Coupon Book**- just place your check and coupon in the envelope, put on a stamp and drop it in the mail box. Please allow at least 5 business days for your mail to be received at the lockbox.

3&4) Pay by E-Check or Credit Card –

- Go to <http://www.mutualofomahabank.com>
- On the left-hand side menu, click the green button next to the “Pay HOA Assessment” option.
- You may make a one time payment or register for more payment options and transaction history.
- Complete the required information using the information on your payment coupon and check/credit card.
 - **Management Company (Elite’s) ID:** 5068
 - **Association ID:** 000129 (must be 6 digits)
 - **Property Account #:** 000000000000070B (must be 16 digits)

5) **Online banking** - If you choose this method of payment you must instruct your bank to send the payment to:

Forest Ridge Condominium Association
C/o Elite Property Management
PO Box 66304
Phoenix, AZ 85082-6304

You must also include the account number on the check which is: 70B.

Please consider the above method the most difficult for the lockbox and management office to process. Each bank has their own method of processing this request for the account holder. There is very little consistency from bank to bank, therefore causing many delays and mistakes in posting of these payments. These delays can often cause late fees to be charged to homeowners.

Visit our website at www.mutualofomahabank.com